

FRANKLIN COUNTY SOIL & WATER CONSERVATION DISTRICT DIRECTORS' MEETING

Regular Meeting – Tuesday, March 22, 2016 at 7pm
Ag Service Center, Malone, NY

Directors:

Bill Wood, Dave Dunn
Carl Sherwin, Ralph Child
Donald Dabiew, Thomas Derouchie

Staff:

Chastity Miller
Karen Armstrong
Kristin Ballou

Other Agencies:

Matt Powers-NRCS

Meeting began at 7:20pm-Quorum present. Called to order by Bill Wood

- 1.) Approval of last board meeting minutes February 23, 2016. 1st C. Sherwin, 2nd R. Child; all in favor-carried
- 2.) TRAINING: The District Law Module was presented, and a copy of the presentation was provided for the directors.
- 3.) Financial Reports:
 - a.) Financial Reports were reviewed and **approved** 1st T. Derouchie, 2nd D. Dabiew; all in favor-carried.
 - b.) Abstract and Vouchers were reviewed and **approved** 1st D. Dunn, 2nd C. Sherwin, all in favor-carried.
 - c.) Permission to transfer \$147.36 from Reg. Chk to T/A account for monthly employee retirement, \$1,500.00 from Reg. Chk to Retirement savings **Approved** 1st T. Derouchie, 2nd C. Sherwin all in favor- carried.
- 4.) Reports

Matt- NRCS: Pre-approvals were announced March 11, 2016. All high priority applications are expected to be funded.
-Possibility of medium priorities to be funded if there is a 2nd round of funding this year.

Bob Brower- Ag & Markets: Stream Restoration training workshop in June Dave Derrick will be presenting in Chemung and Schoharie Counties

 - Ag NPS Rd 22 applications are due April 1st by 4:30pm
 - Written report provided to Directors.

Kristin: AEM: Finished Tier 2 write ups

 - Working on 4 applications for Ag NPS Rd 22 funding
 - Working with a property owner on a shoreline on Chateaugay Lake to get them a permit through the DEC
 - Attended Hops workshop and WQ Symposium
 - Will be attending culvert training and logger training
 - Continuing with RCPP
 - Will be picking up trees, packing and handing out trees

Karen: Working on cleaning the office and removing older files

 - Taking in tree sales
 - Helped with workshops
 - Completed NYS sales taxes
 - Plan on picking trees up
- 5.) District Managers Report:
 - AG NPS RD 18: Continuing to collect necessary paperwork to begin to close out the grant. Preparing the receipts for a payment on the clean water exclusion portion of the grant.
 - AG NPS RD 19: One landowner is complete other is in the middle of construction, on hold due to weather.

- AG NPS RD 20: Landowner is working on engineering
- AG NPS RD 22: Working on 4 applications that will be due April 1st
- Submitted application for another round of funding for an Arbor Day event and received a letter stating we were not selected for this round of funding
- Hydroseeding CFA: Have completed all necessary paperwork and looks to be in good order. Will be working with Franklin County to help complete the project. Getting bids for mulch and seeds.
- ATV: Over 58 signed easements with a total of 6,500 acres. Kristin will be working with the group on maps for the county and getting assignments ready.
- Will begin planning on what to do with Bill King memorial park. Kristin has done a survey of the park to see what should be done with it
- Attended Water Quality Symposium.
- Received the Division 5 award, thank you to the staff and directors for putting together a nomination.

6.) Correspondents: American Farmland Trust, Grassroots, national seminars training, sign in sheets for March workshops, urban forestry council rejection letter.

7.) New Business

- Karen has started to look into purchasing a new vehicle on state contract. There is a new system to purchase and Karen is looking to get more information on this process. Will bring information to the next board meeting.

8.) Old Business

- NYACD: Dan Farrand contacted Chairman B. Wood. Dan informed Bill of where he could obtain information from NYACD. Dan also talked about the successes in the past year that NYACD has had. After board discussion, it was decided to table paying dues at this time. The new Executive Director is planning on attending a meeting at some time.
- Intern: There were 9 applications that were submitted for the internship. Out of the 9, 5 candidates looked like they would be a good match. Interviews will be set up for the 5. Karen will contact B. Wood and D. Dabiew to inform them of when interviews will take place in case they would like to sit in on interviews. After interviews if there is an acceptable candidate that can start sooner, Chastity will call a special meeting so that candidate maybe able to attend a culvert training April 14 & 15.
- Chastity has been working with the county personnel director on revising a position description that was already established for the district years ago. Chastity with direction from the board and has revised the description to meet today's standards and needs, it was reviewed at the last board meeting, and sent to the director for review. It was accepted by the director of Human Resources at the County. The title will be able to be changed in 12 months at the request of the Human Resources Director and the District. The Board has moved to re-instate that position "WoodlandForman" **1st C. Sherwin, 2nd T. Derouchie; all in favor Carried.** Chastity will now complete the MD-222 to reactive the position.
- Still looking around for printers. Received a quote from Symquest and Office Systems. Will update at next Board meeting with new a bid National.

Next meeting will be on April 26th @ 7pm at the Ag Service Center.

Meeting Adjourned at 9:30pm 1st D. Dabiew 2nd C. Sherwin, all in favor-carried

Respectfully,

Karen Armstrong/ Chastity Miller
Secretary/ District Manager

